

Dunnikier Park Golf Club



Dunnikier Park Golf Club Junior Policy April 2021

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1.0 Purpose

- 1.1. This Policy supports Dunnikier Park Golf Club's approach to the accessibility, development, and promotion of Junior golf.
- 1.2 The Policy aims to provide Dunnikier Park Golf Club members, officials, golf professionals and members of the public with information regarding the structure of Junior golf within the Club.

2.0 Introduction

- 2.1 Dunnikier Park Golf Club has an established Junior Section which provides access to coaching and competitions.
- 2.2 The Junior Section is coordinated by the Junior Committee, supported by the Head Professional, volunteers and parent helpers.
- 2.3 The Junior Committee
 - 2.3.1 The committee would oversee all aspects of junior golf at Dunnikier Park Golf Club. The main focus of this committee is
 1. The growth and retention of junior golfers
 2. Management of our junior section
 - 2.3.2 The Junior committee will also liaise with the "The 2019 Course" committee to continue the
 3. The development of "the 2019 course"
 4. The development of our links with schools
 - 2.3.3 Membership of the Junior Committee

Chair
Junior Convener
2019 course coordinator
Junior Captain
Ladies Rep
Head Professional
Parent's rep
Parent's rep

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Parent's rep

2.3.4 Roles and Responsibilities of Junior Committee

Chair – responsible for coordinating all aspects of the junior section. The Chair must be on the full club council. The Chair will be responsible for preparing the minutes of the Junior Committee meeting and presenting these minutes to the full Club Council meeting.

Junior Convener – responsible for organizing all aspects of the day to day running of the junior section including competitions/handicaps/fixture lists/
Presentation of prizes

2019 Course coordinator – responsible for linking the work being done by “The 2019 Course” committee to the Junior Committee. This would include work with schools, special events, development work on course.

Junior Captain – responsible to support the junior convener in terms of the managing of the competitions.

Ladies' rep – responsible for linking the work being done to develop girls in golf back to the junior committee and also linking the lady's section to the junior section.

Head Professional – fully responsible for all coaching and development of coaching programmes.

Parent's representatives – responsible for supporting the junior convener in all aspects of junior golf and to feedback ideas from the wider parents' forum into the Junior Committee.

3.0 Junior Golf Section

3.1 A child can apply to become a member of Dunnikier Park Golf Club upon reaching 6 years of age. The Application Form requires to be completed. There is no joining fee required for a junior member joining Dunnikier Park Golf Club.

3.2 Junior memberships are renewed on an annual basis on 1 April. The renewals are intimated by post/ email due to Club policy on the governance of Junior personal details. The membership fee is detailed on the annual invoice.

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- 3.3 Upon becoming a Junior member, the child is eligible to play in competitions and is entitled to member benefits. Junior members bar cards can be used to purchase food/ Beveridge for adults but no alcoholic drinks can be added to a junior bar card. The meal deal offers are however applicable to a Junior member as per an ordinary club member.
- 3.4 Junior members can also access coaching, provided by the Head Professional, Assistant Professional, supported by volunteers and parent helpers.

4.0 Child Protection

- 4.1 The PVG Scheme was established by the Protection of Vulnerable Groups (Scotland) Act 2007. This legislation requires any person who works - whether paid or unpaid – with children and protected adults in the UK to be registered, confirming that there is no known reason why an individual should not work with these groups.
- 4.2 All persons working with children at Dunnikier Park Golf Club are PVG accredited.
- 4.3 Further information regarding child protection in golf can be viewed at the Scottish Golf website.
- 4.4 The Child Protection Officer at Dunnikier Park Golf Club can be contacted for further details on Child Protection policy (see Section 12).

5. Coaching

- 5.1 The Head Professional is responsible for the delivery of all Junior coaching at Dunnikier Park Golf Club.
- 5.2 The essential element of Junior golf development at Dunnikier Park Golf Club is “learning through fun”.
- 5.3 As a guide, the following ratios are recommended in the National Care Standards Early Education and Childcare up to the age of 16 (Scottish Executive, 2005): • Age 3 and over, 1:8 • If all children are over 8, 1:10
- 5.4 In terms of coaching Scottish Golf recommends a ratio of 1:6.

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5.5 Dunnikier Park Junior golf coaching will be delivered with a maximum coaching ratio of 1:10. However, good planning and voluntary support should ensure the majority of coaching sessions conform with Scottish Golf recommendations.

6.0 Code of Conduct

We are happy for parents and guardians to leave their children with us for the two hours (or stay and watch if you wish to support your child), and we expect you to stay until 2:30pm when dropping off your child to ensure everything is ok, and return by 4:30pm to collect them, as we cannot allow children to leave the practice area unsupervised, even to the clubhouse.

If the weather or another unforeseen circumstance prevents an event to go ahead, we will notify the professional as early as possible. Cancellations are. Generally due to inclement weather such as torrential rain or lightning, so the decision is often taken close to the start. If we have to stop due to weather during an event, we will take the children into the clubhouse and only release them from our care when a parent or guardian collects them.

6.1 Dress code – Junior Golf Section members are expected not to wear football/rugby tops during coaching or playing in Junior Competitions.

6.2 As a parent/carer of a Junior member of Dunnikier Park Golf Club, you are expected to abide by the following code of conduct.

You should:

- * Encourage your child to learn the rules and play within them
- * Discourage unfair play and arguing with club staff/officials.
- * Help your child to recognise good performance, not just results
- * Never force your child to take part in sport
- * Set a good example by recognising fair play and applauding good performances of all.
- * Never punish or belittle a child for losing or making mistakes.
- * Publicly accept officials' judgements
- * Support your child's involvement and help them to enjoy their sport.
- * Use correct and proper language at all times
- * Never use threatening or abusive behaviour towards children, officials, coaches or other parents
- * Always notify the Junior Convener if you will not be attending or going to be late for a coaching session/competition.
- * Report any incidents that you believe may have breached the Club's Child Protection Policy to the Club's Child Protection Officer.

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* Report any health conditions to our coaches that they need to be aware of, also any allergies which may put your child's health at risk e.g., reaction to bee stings (anaphylactic shock) etc

6.3 As a Junior member of Dunnikier Park Golf Club, you are expected to abide by the following code of conduct.

You should:

- * Help create and maintain an environment free of fear and harassment
- * Demonstrate fair play and apply golf's standards both on and off the course
- * Treat others as you would wish to be treated yourself.
- * Respect physical, cultural and racial difference.
- * Tell someone in authority if you are leaving a venue or competition.
- * Treat organisers, coaches and golf members with respect.

You should not take part in any irresponsible, abusive, inappropriate or illegal behaviour which includes:

- * Consuming alcohol or illegal or performance enhancing drugs or stimulants.
- * Smoking
- * Using foul language
- * Publicly using critical or disrespectful description of others.

Violation of the Code of Conduct will be dealt with by the committee.

7.0 Competitions

7.1 Juniors playing in adult competitions

Entry into adult competitions, that is, all competitions beyond the maximum age of junior membership, is by invitation only and will be extended as a privilege, on the approval of the respective Match Secretaries and Junior Convenors or their nominated representatives, and where necessary, with parental consent.

Junior members who are invited to play in adult competitions, must have two adults present. Where the match would normally only have one adult as part of a two ball, then the junior will be required to find a match observer to accompany the match; the exception being if the adult is a family member.

Juniors playing in adult competitions are bound by the rules of golf and may not receive coaching from match observers or fellow competitors.

Dunnikier Park Golf Club will actively encourage juniors, who are of sufficient proficiency, to compete in adult competitions in line with the Scottish golf ethos of

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promoting the game of golf. For the avoidance of doubt a junior will be normally be considered for entry in adult competitions when they attain a WHI of 10.0 or less. However, it should be noted that a condition of participation in adult competitions will be continued participation in junior events. To be eligible for an adult competition the junior must have played in the most recent junior competition.

7.2 Attaining a handicap

7.2.1 Dunnikier Park Golf Club Junior Section operates its own handicap system. This only changes when a junior member requires a (CONGU) handicap. A (CONGU) handicap can be issued to any Junior member who completes 3 scorecards on the Championship course, either during competitions or supplementary rounds. These scorecards must be verified as per the Rules of Golf.

7.3 All Junior competitions are held under the Rules of Golf with a focus on enjoyment, positive experience and encouragement.

7.4 Dunnikier Park Junior Golf Section members have the opportunity to compete in weekly competitions between April and October.

7.5 A Fixture List is created by the Junior Convener and circulated with membership renewals or with the initial membership invitation.

7.6 Junior Competitions are normally played on a Sunday. To enter the competition the junior member must be competing on the day i.e., no cards will be accepted for that particular Sunday competitions from any other days of the week

7.7 Scorecards

7.7.1 Scorecards are available for the different levels of competition. Junior competitors should ensure they select the correct scorecard for their level prior to playing.

7.7.2 Local rules are printed on the rear of the Junior Scorecards.

7.7.3 Wee wonders should have their scorecard marked by a parent/adult, play in accordance with the Wee Wonders rules.

7.7.4 Cadet Juniors should be encouraged to swap scorecards within their group, playing in accordance with Cadets rules.

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- 7.7.5 Advanced Cadets should be encouraged to swap scorecards within their group, playing in accordance with the rules of golf
- 7.7.6 Completed scorecards must be signed and returned to the Junior Convener, Junior Captain or left in the office.
- 7.8 Competition results and prizes
 - 7.8.1 All Junior results are processed as soon as possible, with the results being published on the Junior Facebook page and the Junior notice boards.
 - 7.8.2 Prizes are generally not awarded until the official Prize Giving at the end of the season. They are a combination of trophies and vouchers awarded by the golf club.
 - 7.8.3 Where sponsors provide items for the Junior Golf Section, the Junior Convener will decide how the sponsorship monies will be used.

8.0 Media / Photography

- 8.1 Throughout the season Junior members may be photographed at coaching, competitions and various events. These photographs may be used for display purposes in the newsletter, on the club website or social media sites. On occasion, Junior members may also have their photograph printed in the local papers e.g. The Fife Free Press, The Courier etc.
- 8.2 From time-to-time visitors attend coaching sessions to work with the children. They may request permission to take photographs of the children to help publicise their work. These photographs are used within their own publications and may appear on their website.
- 8.3 Please note these persons are not permitted access to the Junior Section unless they have a PVG certificate. They will also be supervised by the Professional or volunteers.
- 8.4 Dunnikier Park Golf Club respects the wishes of parents/guardians at all times with regard to inclusion/exclusion of their child/children from such photographs. If you do not wish your child to be photographed, please contact the junior convenor/ professional.

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9.0 Communications

9.1 Website

9.1.1 The Match Secretary is responsible for communicating all relevant information regarding the management and operation of the Junior Golf Section.

9.1.2 The Dunnikier Park Golf Club website provides a wealth of information regarding the Club.

9.1.3 In order to protect Junior members, their details are not readily available to those accessing the website.

9.2 Social Media

9.2.1 The Dunnikier Park Junior Facebook page provides information about Junior Section activity and assistance offered by the Golf Club.

9.2.2 The Junior Convener is the moderator of the Group and is responsible for the management of all Facebook POST. The moderator provides access to the Group and can remove those who make inappropriate use of this platform.

10. First Aid

10.1 Several staff members of Dunnikier Golf Club staff are trained in First Aid. In addition, volunteers may provide additional First Aid support through qualifications or training attained in their workplace.

10.2 All coaching sessions will have at least one qualified First Aider present.

11. Useful Contacts

11.1 John Kilpatrick is our child protection officer